

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

A. AGENT DETAILS

Wise Earth Property Group

Shop 3/399 Elizabeth Street
Melbourne, VIC 3000
Phone: (03) 9329 6666
Fax: (03) 9329 8866
Web: www.wiseearthgroup.com
Email: info@wepg.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode	

2. Lease commencement date?

<input type="text"/>	Day	<input type="text"/>	Month	<input type="text"/>	Year
----------------------	-----	----------------------	-------	----------------------	------

3. Lease term?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

4. Rental Amount?

\$	<input type="text"/>
----	----------------------

5. How many tenants will occupy the property?

<input type="text"/>	Adults	<input type="text"/>	Children
----------------------	--------	----------------------	----------

C. PERSONAL DETAILS

6. Please give us your details

Mr Ms Miss Mrs Other

Surname Given Name/s

--	--

Date of Birth

<input type="text"/>

Driver's licence number

<input type="text"/>

Driver's licence expiry date

<input type="text"/>

Driver's licence state

<input type="text"/>

Passport no.

<input type="text"/>

Passport country

<input type="text"/>

Pension no. (if applicable)

<input type="text"/>

Pension type (if applicable)

<input type="text"/>

7. Please provide your contact details

Home phone no.

<input type="text"/>

Mobile phone no.

<input type="text"/>

Work phone no.

<input type="text"/>

Fax no.

<input type="text"/>

Email address

<input type="text"/>

8. What is your current address?

Postcode	

Property Manager Name

<input type="text"/>

Application Fax to
myconnect (If Required)

<input type="checkbox"/>

E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

- (a) The owner or the Agent of my current or previous residences;
 - (b) My personal referees and employer/s;
 - (c) Any record listing or database of defaults by tenants;
- Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history. I am aware that I may access my personal information by contacting:
- TICA 1902 220 346
NTD 1300 563 826
TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with NTD (National Tenancies Database)
- (h) transfer water account details into my name
- (i) allow Choice Group accounting and finance wealth to contact me

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

<input type="text"/>

Date

<input type="text"/>

F. APPLICANT HISTORY

9. How long have you lived at your current address?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

10. Why are you leaving this address?

<input type="text"/>

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

<input type="text"/>

Landlord/agent's phone no.

<input type="text"/>

Weekly Rent

\$	<input type="text"/>
----	----------------------

12. What was your previous residential address?

<input type="text"/>

Postcode

<input type="text"/>

13. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

<input type="text"/>

Landlord/agent's phone no.

<input type="text"/>

Weekly Rent

\$	<input type="text"/>
----	----------------------

Was bond refunded in full?

<input type="text"/>

If not why not?

<input type="text"/>

G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net Income

Years

Months

\$

16. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

Net Income

Years

Months

\$

H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Name

Surname

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Name

Surname

Relationship to you

Phone no.

2. Name

Surname

Relationship to you

Phone no.

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets

Breed/type

Council registration / number

FREE UTILITY CONNECTIONS

myconnect

myconnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478

enquiry@myconnect.com.au

Fax : 1300 854 479

www.myconnect.com.au



Yes, Please Contact Me



**Interpreter service
(tick if required)**

Unless I have opted out below, I:

consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.



Tick here to opt out



PLEASE NOTE

The Property Manager will not review your application unless all documents have been received.

PROOF OF IDENTIFICATION:-

100 points will be required

Drivers Licence:	40 points
Passport:	70 points
Original Birth Certificate:	70 points
Medicare Card:	20 points
Current Utility Bills:	20 points
Bank Statements:	20 points

UNEMPLOYED:

If you are currently unemployed a copy of your last Centrelink Statement is required.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the Landlord and the Agent should any circumstances arise whereby the property is not available for occupation on the due date.

ALL APPLICATIONS:

Our office will endeavour to process your application as quickly as possible, However we suggest that you allow a minimum of three business days to receive a response. To assist us in speeding up the process we ask that you complete all required details and provide the relevant documentation.

OFFICE USE ONLY

Property Rental

\$

per week

\$

per month